



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**October 11, 2017**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Michael Starshak at 5:00 PM on October 11, 2017 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak - Chairman  
Larry Jenkins – Vice Chairman  
Sue Wendt  
Peter Wallace

Others Present:

Dawn Klockow, Corp. Counsel  
Lori Evans, Admin. Ass't to Sheriff  
Amanda Thoma, Coroner

Mark Podoll - Sheriff  
Gary Podoll – Emergency Management

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by the group.

## **AGENDA**

*Motion/Second (Jenkins/Wallace)* to approve the agenda. All Ayes. Motion carried.

## **MINUTES**

*Motion/Second (Wallace/Wendt)* to approve the minutes of the September 13, 2017 as presented All Ayes. Motion carried.

## **PUBLIC COMMENTS**

None

## CORRESPONDENCE

Informational letter from the DNR stating that the DNR car killed deer program has ended as of September 23, 2017 and an e-mail from Chief Deputy Putzke regarding the same.

E-mail from Communications Sgt. Sheila Pulice sharing reviews from our Sheriff's Office Facebook page.

E-mail from Communications Sgt. Dave Cornelius recognizing Communications Officer Cassie Kohn for walking a caller through CPR, making a positive difference in the outcome of the call.

E-mail from Berlin EMS Director Lenny Langkau passing along Kudos to Law Enforcement for the great job they did on September 12 regarding their response, use of protective gear and preparations to administer Narcan on a confirmed heroin overdose call. The training is working, they did a great job.

Thank you from Cindy Sullivan with a donation of \$25 in appreciation for Officer Jeremiah Hanson's assistance in unlocking their wheelchair van.

Thank you to Lori Evans from Jenice Mischler, our new Inmate Educator, for Lori's help, expertise, professional feedback and attention to detail in the administrative process for her hiring. Jenice is looking forward to being a part of our progressive corrections program.

Thank you to Lori Evans from the Front Office Staff of the Portage County Sheriff's Office for her help running the round table discussion and training on inmate medical billing at the annual Wisconsin Sheriff's Administrative Professionals meeting held in Stevens Point in September.

Thank you from Mike Timm for our assistance in the funeral procession for his Grandmother's funeral. He proclaimed that Law Enforcement are truly heroes.

## PURCHASE REQUESTS

None

## RESOLUTIONS/ORDINANCES

None

## Training Request

Training request was in the packet from Coroner Amanda Thoma for her and Deputy Coroner Rachel Merrick to attend the WI Coroner's and ME's Association annual conference at the Osthoff Resort in Elkhart Lake on October 23-25. **Motion/Second (Wallace/Wendt** to approve the request. All Ayes. Motion carried

## DEPARTMENT RELATED REPORTS

Written reports were included in the packet from the Sheriff's Office, Emergency Management Director and Coroner's Office. In addition to that, Emergency

Management Director Gary Podoll reported that the WEMA Conference that he is currently hosting at the Heidel House is going very well.

## **2018 Budgets**

Chairman Starshak stated that County Board Supervisors would soon be getting the 2018 Budget books. The Committee did not receive complete budgets from all of the Jud/Law Departments prior to the book being published. In the future he would like to see the completed budgets sooner. This year was challenging due to the new procedure and the County Administrator being on extended sick leave during the process.

## **BUDGET ADJUSTMENTS**

None

## **MONTHLY SHERIFF REPORTS**

The monthly Sheriff's reports were reviewed and accepted.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

The monthly expense and revenue reports were reviewed and accepted.

## **LEXIPOL**

The following Lexipol policies were included in the packet and reviewed by the Committee at the meeting. Both were deferred to the next meeting.

340 – Standards of Conduct

514 – Impaired Driving

## **COMMITTEE DISCUSSION**

None

## **FUTURE MEETING DATE AND AGENDA ITEMS**

The next regular meeting is set for November 8, 2017 at 5:00 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

## **ADJOURN**

*Motion/Second (Wendt/Wallace)* to adjourn. All Ayes. Motion carried. Meeting adjourned 5:18 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff