



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

JANUARY 11, 2012

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on January 11, 2012, 2011 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

Present: Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski
John Gende

Others Present:

Mark Podoll, Sheriff	Judge Slate
Mark Putzke, Chief Deputy GLSO	Lori Evans, Admin. Asst. Sheriff
Kyle Sargent, DA	Darlene Strey
Tony Daly, Berlin Journal Newspapers	Shari Whaler
Mrs. John Zelenski	Amanda Thoma
Sue Wendt	Sue Krueger
Tammy Eisenga, Register in Probate	Dan Sondalle, Acting Corp. Counsel

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Zelenski) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from the December 21, 2011 Judicial and Law Enforcement Committee meetings were included in the packet. *Motion/Second (Schubert/Gende)* to approve the minutes as amended, deleting Sue Krueger as being in attendance and adding a c to Schubert on the Purchase Request motion. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

None

CORRESPONDENCE

Thank you from Claudia and Kenn Tibbetts for establishing a policy which does not allow guns in public buildings in Green Lake County.

Congratulations card from the State of Wisconsin Department of Corrections Division Administrator and staff to the Green Lake County Recidivism Reduction Team on being awarded the Collaborative Leader of the Year award.

PURCHASE REQUESTS

None

VOLUNTARY UNPAID LEAVE REQUESTS

None

REQUEST FINANCE COMMITTEE TO ASSIGN VINE FUND FOR 2012 FOR DA'S OFFICE

It has been determined that the VINE carry-over funds were not requested through the Committed Funds resolution. This has already been brought to the attention of and approved by the Finance Committee. *Motion/Second (Schubert/Zelenski)* to approve that the \$10,000 in the VINE (Victim Information Notification Program) funds be moved to assigned funds in 2012. All Ayes. Motion carried.

DEPARTMENT COMMENTS

The Judge reported that the Register in Probate is working on the collection of outstanding probate fees. He was pleased to report that they have received 100% of the October billings. He also advised the Committee that some cases have no assets so Green Lake County will inevitably have to pay some of the legal fees.

Ms. Schubert recommends that this be done for Guardian Ad Litem fees too. Sue Krueger analyzes the GAL accounts and the Judge also reviews them.

The Judge stated that the doors have finally been completed and he is very pleased with them.

The Sheriff reported that thefts are on the increase. A \$10,000 snowmobile was stolen from the south side of the lake.

Amanda Thoma thanked the Committee for allowing her to participate in classes. She apologized that she could not come to the last meeting. She appreciates the opportunities the Committee is giving her. In 2010, one half of the costs of the conference she went to was paid by Winnebago County. The Body Farm session she went to recently was paid entirely by Thoma. In March she will be going to some training in New York. This will be 100% paid for by a grant.

POLICIES AND PROCEDURES

None. The Mandatory Child Abuse Reporting Policy will be coming next month.

TRAINING

It was brought to the Committees attention that the only place training and reimbursement for training could be found was in the County Personnel Policies and Procedures Manual under Employee Orientation and Tuition Reimbursement Orientation. One place says employees must obtain prior approval from their supervisor and/or Committee of Jurisdiction to attend training. The next place it says In-State training/schooling shall be approved by the governing committee. The last place it states that reimbursement rates shall be set by the County Board and shall apply equally to all employees, elected officials and County Board Supervisors incurring expenses in the course of official County business, as authorized by the appropriate governing committee.

After reviewing this information, the Committee requests that they be advised of all training by all Departments prior to the training via notice in the monthly LEC packet. Information should include who is going, what the topic is, where they are going, if they are taking a personal vehicle or County vehicle and all associated costs. If the training is time sensitive, the Department heads will be allowed to call Chairman Thom to get permission to attend. The details about that training should be brought forth to the following Committee meeting. The Sheriff stated that currently he knew of most of the upcoming trainings for various employees within his Department; however he did not have full details regarding those trainings. Since this is a new process, the Committee was fine with receiving this information verbally. All travel will be done using a County vehicle. The training is as follows:
Swat Commander Conference in Oconomowoc
Badger State Sheriff's, which he attends four times per year, throughout the State
Basic Accident Investigation School – 2 Officers
Truck Enforcement
POSC Instructor Training – Ray Colhouer
Civil Process training – Bev Zick, April 10-11, Stevens Point, Co. Vehicle, one nights lodging, meals and registration fee.

EXPENSE AND REVENUE MONTHLY REPORTS

Motion/Second (Schubert/Zelenski) to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

RESOLUTIONS/ORDINANCES

None

MONTHLY SHERIFF REPORTS

The monthly Sheriff’s Office reports were presented. *Motion/Second (Schubert/Gende)* to approve the Expense and Revenue Monthly Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated January 11, 2012 for the following offices in the following amounts:

- Child Support: \$ 130.39 for 2011
- Clerk of Courts: \$ 1,115.81 for 2011 and \$1,485.17 for 2012
- Coroner: \$ 1,797.55 for 2011 – see motion below
- District Attorney: \$ 576.12 for 2011
- Emergency Management \$ 46.76 for 2011
- Judge-Circuit Court: \$ 3,591.08 for 2011
- Sheriff’s Office: \$ 119,272.99 for a combination of 2011 and 2012

Discussion was held on the fall Coroner’s Convention in Door County. Amanda Thoma presented her interpretation of the September motion. The Committee made it clear that they did not pass the motion for anyone to attend the Coroners Convention and that they were not going to pay any bills related to the convention.

Motion/Second (Schubert/Gende) to approve all the above claims with the exception of those items that were associated with the Coroner’s Convention. 3 Ayes, Zelenski-Nay. Motion carried.

COMMITTEE DISCUSSION

Lori Evans from the Sheriff’s Office requested a Recidivism Reduction Budget Adjustment as the 2011 expenses are now all in and the Clerk’s Office would like all

budget adjustments in before January 31. Atty. Sondalle pointed out that this was not on the agenda and would have to be brought up next month.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

Recidivism Reduction Budget Adjustment.

NEXT MEETING DATE

Next regular meeting set for Wednesday February 8, 2012 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

CLOSED SESSION

None

RESUME OPEN SESSION

None

ANNOUNCE FINDINGS OF CLOSED SESSION

None

ADJOURN

Motion/Second (Schubert/Gende) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Lori Evans, Administrative Assistant to the Sheriff