



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

January 14, 2015

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Gene Thom at 4:30 PM on January 14, 2015 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Gene Thom - Chair
Sue Wendt – Vice Chair
Debra Schubert
Michael Starshak

Others Present:

Joy Waterbury, Co Board Supervisor
Sheriff Mark A. Podoll
Judge Slate
Chief Deputy Mark Putzke
Amy Thoma, Clerk of Courts
Tami Eisenga, Register in Probate
Al Schute – Land Use and Zoning

Diane Meulemans, Corp. Counsel
Tony Daley, Berlin Journal
DA Andrew Christenson
Lori Evans, Admin. Ass't to Sheriff
Amanda Thoma, Coroner
Phil Anastasi

AGENDA

Motion/Second (Schubert/Starshak) to approve the agenda. All Ayes. Motion carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

MINUTES

Minutes from the December 10, 2014 meeting were read. *Motion/Second (Starshak/Wendt)* to approve the minutes as presented. All Ayes. Motion carried.

PUBLIC COMMENTS

None

APPEARANCES

Phil Anastasi, W6766 Hill St., Markesan, appeared to discuss Chapter 217 of the Code of Green Lake County, Road Names, specifically Roy Creek Lane. He expressed concerns that the Ordinance specifically banned the name of Roy Creek Lane when it was developed and he had concerns of emergency services finding those houses that are addressed as STH 73 should an emergency arise. He had been given a tour of the dispatch center a few weeks ago and had a better understanding of how the emergency calls come in and are dispatched out. The Committee thanked him for voicing his concerns. No action was taken.

CORRESPONDENCE

Thank you from Fire Chief Chris Hecht of Sister Bay & Liberty Grove Fire Dept. He wanted the Sheriff to know that in a recent traffic stop by Deputy Kuklinski, Chief Hecht found that Deputy Kuklinski represented the Sheriff's Office in a positive way. He conducted himself in a very professional manner, was friendly, had a good explanation as to the events and offered to answer any questions the Chief might have had. This thank you should be added to Deputy Kuklinski's personnel file.

Thank you from Mike and Dawn Besaw in appreciation to Officer Ray Colhouer for the assistance he gave their daughter who had hit a deer recently.

E-mail from Lynn Ryan telling us how excited an inmate was to receive his diploma recently. This had been a long awaited moment. He requested to be allowed to hold it and admire it for a few minutes before it had to go in his property file. He wanted to be sure the inmate teacher, Ms. Betz saw it too. A great deed accomplished once again through our Recidivism Reduction Program.

PURCHASE REQUESTS

None

RESOLUTIONS/ORDINANCES, EXOTIC/ANIMAL ORDINANCE PROPOSAL

Chief Deputy Putzke explained the handout that was in the packet regarding the animal ordinance. He asked the committee for direction as to how to proceed with the information presented regarding exotic and other animals not listed in the ordinance. The Committee asked Corporation Counsel to research it further.

VOLUNTARY UNPAID LEAVE REQUESTS

None

FILING OPEN POSITION – REGISTER IN PROBATE

Judge Slate appeared and requested permission to fill the Register in Probate position being vacated by Tami Eisenga at the end of the week. The job description remains the same. He distributed and discussed an interim proposal for filling the vacancy. Amy Thoma, Clerk of Courts would be appointed to the position as per State Statue. Amy would serve as both the Clerk of Courts and Register in Probate. He recommended the Committee to compensate her at the rate of \$4.30 per hour more than she is receiving as Clerk of Courts. This figure represents the difference between what the starting wage is for Register in Probate and what the starting rate is for a Judicial Assistant.

Also, in the interim he would like to hire 2 LTE's not to exceed a total of 20 hours per week to help cover until a new Register in Probate could start.

Motion/Second (Starshak/Wendt) to approve the Judge's request, after review by Corporation Counsel, to appoint Amy Thoma, Clerk of Courts to the interim position of Register in Probate and to approve the hiring of two LTE's not to exceed 20 hours per week to assist Amy, Three Ayes. Schubert- Nay.

Motion carried.

Motion/Second (Wendt/Starshak) to approve filling the Register in Probate Position. All Ayes. Motion carried.

DEPARTMENT COMMENTS

Sheriff Podoll reported that there was a fatality on CTH A outside of Markesan in December, which sadly makes three for the year.

Jail population is very high. There were over 80 last week. Probation and Parole holds are a major contributing factor. He reported that recently an inmate smuggled pills in and tried to flush them down the toilet. The toilet trap caught them. He will be facing some serious charges.

The Sheriff explained to the Committee that the Personnel Committee is bringing forth a change in the policy regarding allowing employees who live out of the County to take County vehicles home with them. This was being done for Highway and Maintenance and has nothing to do with the Sheriff's Office. The Sheriff is not changing his internal policy regarding this.

Coroner Amanda Thoma stated that the transition is going well. She has 4 new deputies. As per the auditor, they are now employees of the County. They receive no benefits. Payroll taxes will need to be paid, accounts were already set up for this as the previous Coroner and current Coroner are employees. Funds for those accounts will be redistributed from the Coroner's retirement budget as Amanda does not qualify for retirement. The Committee requested a monthly report as to what each employee will be getting paid. Coroner Thoma reported that the Coroner's Office will have regular business hours. Someone will be in the office all day on Tuesdays and one half a day on Thursdays.

Clerk of Courts Amy Thoma stated that things are going good. She is putting in extra time to stay afloat.

TRAINING

Motion/Second (Schubert/Wendt) to approve the training requests for the Sheriff's Office and Clerk of Circuit Court that were in the packet. All Ayes. Motion carried.

OUT OF STATE TRAVEL

None

BUDGET ADJUSTMENTS

None

MONTHLY SHERIFF REPORTS

Motion/Second (Starshak/Schubert) to approve the monthly Sheriff's Office Report All Ayes. Motion carried.

EXPENSE AND REVENUE MONTHLY REPORTS

Motion/Second (Wendt/Schubert) to approve the monthly Revenue and Expense Reports. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment for 2014 and 2015 dated January 14, 2015 for the following offices in the following amounts:

	2014	2015
Child Support:	\$ 618.77	\$ 180.00
Clerk of Circuit Court:	\$ 5,173.61	\$ 223.31
Coroner:	\$ 4,769.28	\$ 0
District Attorney:	\$ 81.58	\$ 37.23
Emergency Management	\$ 50.40	\$ 0
Judge-Circuit Court:	\$ 4,351.60	\$ 3,000.00
Sheriff's Office:	\$ 38,050.13	\$ 92,202.56

Motion/Second (Starshak/Wendt) to approve all of the above claims. All Ayes, Motion carried.

The committee reviewed and signed the monthly claim for 2015 for the payment dated January 14, 2015 for the following office in the following amount:

Clerk of Courts: \$ 50.00 (For Sue Wendt)

Motion/Second (Starshak/Schubert) to approve all the above claims. Three Ayes, Wendt-Abstained. Motion carried.

CLOSED SESSION

Motion/second (Starshak/Schubert) to move into closed session per ss. 19.85(1); (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to evaluations and an exit interview. Also moving into closed session and per ss. 19.85 (1) ;(d) for considering strategy for crime detection or prevention. This closed session relates to CWDTF. Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into closed session at 5:51 p.m.

RECONVENE INTO OPEN SESSION

Motion/second (Starshak/Wendt) to move into open session Roll call vote: Schubert – Aye, Starshak-Aye, Thom-Aye, Wendt-Aye. Four Ayes. No Nays. Motion carried. Moved into open session at 7:02 p.m.

ANNOUNCE FINDINGS OF CLOSED SESSION

It was announced that the Sheriff's Office evaluations for Deputy Jason Preuss and Detective Patti Crump were approved and should be placed in their personnel files. Also there was an exit interview.

LEXIPOL

Motion/Second (Schubert/Starshak) to approve Lexipol Policies 328, 336 and 338 as presented. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

NEXT MEETING DATE

The next meeting is set for February 11, 2015 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. Agenda items for discussion Chapter 217 - Animals

ADJOURN

Motion/Second (Schubert/Starshak) to adjourn. All Ayes. Motion carried. Meeting adjourned at 7:08 p.m.
Respectfully submitted,
Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff