



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

November 8, 2006

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Wednesday November 8, 2006, in the County Board Room, Courthouse, Green Lake, WI.

## Roll Call:

Present     Gene Thom, Chairman  
               Debra Schubert, Vice-Chairman  
               Howard Sell  
               Richard Gorr  
               Eugene Schroeder

## Others Present:

               Mike Handel, Sheriff  
               Mark Trochinski, Undersheriff  
               Mark Putzke, Chief Deputy  
               Lori Evans, Adm. Assist.  
               Orrin Helmer, Co. Board Chair  
               Mark Podoll, Deputy Sheriff  
               Jeff Kiener, Deputy Sheriff

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Gorr)* to approve the agenda. Roll call. All Ayes. Motion carried.

## MINUTES

Minutes from October 11, 2006. *Motion/second (Schroeder/Sell)* to approve minutes as presented. All Ayes. Motion carried.

## PUBLIC COMMENTS

None

## **APPEARANCES**

None.

## **2007 BUDGET REVIEW**

The Sheriff's 2007 amended budget had minor changes on Personnel, no bottom dollars changed.

## **CORRESPONDENCE**

Correspondence from packet was reviewed. Thankyou from Kathy Kautz to everyone at the Sheriff's office for honoring her father Sheriff Ray Winiecki, who passed away March 16, 2006. She enclosed a memorial gift of \$300 to be used to purchase tasers or other equipment needed by the officers. A Thankyou letter was sent to Ms. Kautz from the Department.

Memo's on incidents in the Jail and security issues.

Letter held over from October meeting until new Sheriff is elected, from Sheriff Handel requesting placing Undersheriff Mark Trochinski back into the WPPA bargaining unit as a Deputy Sheriff assigned to patrol. Chief Deputy Mark Putzke, would have the title of Chief Deputy/Undersheriff, without an increase in pay. Handel believes this would be an efficient, cost-effective change. The committee discussed the matter and will have a special meeting at 5:30 PM on Tuesday, November 14, 2006 to make their final decision.

## **NAMING OF LAKE MARIA ROAD**

Lori Evans stated that a new development is being put in by Lake Maria and they would like to name the road in the development "W. Lake Maria Circle".  
*Motion/second (Schroeder/Schubert)* to approve the name of W. Lake Maria Circle and forward on to Al Shute, Director Land Use Planning and Zoning. All Ayes.  
Motion carried.

## **DEPARTMENT COMMENTS**

Sheriff Handel congratulated Mark Podoll as the newly elected Sheriff.

Mark Putzke, Chief Deputy, stated that the 2 squad cars approved by the committee in August were not approved by Property & Insurance. Chairman Helmer stated that if the department had gone with the State Bid, there would be no problem, but since they chose a local dealer, two bids had to be received, then brought back to Property & Insurance.

Mark Putzke also stated that while he was on vacation last Friday, Health and Human Services left him a voice mail regarding need of a transport. Since he was not there to receive the voice mail, the transfer was not processed. After discussion with Health and Human Services, Putzke will leave a message on his voice mail when he is out of

the office and Health and Human Services will be sure to talk to a person when they need a transport and not leave a message on voice mail.

Committee requested that Sheriff Handel turn over to newly elected Sheriff Mark Podoll any job descriptions, papers needed to make a smooth transition and to have Undersheriff Mark Trochinski train Podoll in the duties he is performing.

## **NEW JAIL DISCUSSION**

Since County Board voted down the new Judicial Facility, security issues at our current site need to be addressed. The Securities and Facilities meeting will be held Tuesday, November 14, 2006 at 3 PM and Security issues regarding our current site and if remodeling court facilities downtown will be discussed. Sheriff Handel will be in Illinois for a Court hearing and will send Putzke and Podoll to the meeting.

There needs to be better communication between the Courts and the Sheriff Department.

Suggest that a plan be drafted now for security so that when it is really needed it will be in place. Sheriff Handel suggested that a citizen's panel be appointed to work with the County Board to discuss these issues.

Chairman Thom requested a report back next month on the Security meeting.

## **JAIL CONTRACT**

Dan Sondalle reviewed the jail contract with Waushara County and suggested the following changes: Sec. 1(b) \$47.46 each day, sole provider "if unable to house prisoners, may use a secondary provider". Sec. 1(c) 1 year time period instead of automatic renewal. Sec. 3(a) Covered under Waushara County HPL and payment within 60 days instead of 30 days. Sondalle would like the committee to approve the contract subject to these amendments. *Motion/second (Schubert/Sell)* to approve contract subject to the amendments and approval by corporation counsel. All Ayes. Motion carried.

## **RECEIPTS AND REPORTS**

Lori Evans stated that the State Prisoner Board Check is expected later this month.

*Motion/second (Sell/Gorr)* to approve the receipts and reports. All Ayes. Motion carried.

## **PURCHASE REQUESTS**

2 squad cars Crown Victoria for replacement of vehicles well over 150,000 miles. Account No. 06-100-09-52150-810-003 SSE Outlay. Bids: Ripon Ford \$20,300; Ewald's \$20,314; and Sondalle Ford \$20,452.75. *Motion/Second (Gorr/Schubert)* To purchase 2 Crown Victoria Squad Cars from Ripon Ford for \$20,300.00 per Property & Insurance approval. All Ayes. Motion carried.

Provantage Weather Station to alert dispatch to over 70 indicators of potential storm and hazardous weather conditions. *Motion/second (Schubert/Gorr)* to deny purchase of Provantage Weather Station. All Ayes. Motion denied.

Taurus Revolver For use by undercover officers for personal protection during authorized operations. Account No. 06-100-09-52126-310-000. Bids: Taurus \$300; North Bay Sport \$311. *Motion/second (Gorr/Schubert)* to purchase Taurus Revolver from Taurus for \$300.00. All Ayes. Motion carried.

New Cannon 2870 Copy Machine for Clerk of Courts. Account No. 06-101-02-51220-999-01 Capitol Equipment. Bids: Modern Business Machines \$5,042.50; and Oshkosh Office Systems \$5,509.00. *Motion/second(Gorr/Schubert)* to purchase copy machine from MDM for \$5,042,50 per Property & Insurance approval. All Ayes. Motion carried.

## RESOLUTIONS/ORDINANCES

Ordinance Amending Chapter 217 of the code of Green Lake County by deleting language never enforced. *Motion/second (Gorr/Schubert)* to approve and sign Ordinance and forward to November County Board. All Ayes. Motion carried..

## CLAIMS

The committee reviewed the monthly claims for payment for Emergency Management. Listing was signed, dated November 8, 2006, in the amount of \$5,147.80.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated November 8, 2006, in the amount of \$365.70.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated November 8, 2006, in the amount of \$1,467.58.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated November 8, 2006, in the amount of \$3,073.13.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated November 8, 2006, in the amount of \$431.34.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated November 8, 2006, in the amount of \$263.80.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated November 8, 2006, in the amount of \$41,457.17

*Motion/second (Schubert/Sell)* to approve all the above claims. All Ayes. Motion carried.

## COMMITTEE DISCUSSION

Special Meeting November 14, 2006 at 5:30PM  
Agenda item: Undersheriff returning to Patrol Duty  
Next regular meeting set for December 12, 2006 at 4:30 PM  
Agenda items: Security Meeting Report

## **CLOSED SESSION**

*Motion/second (Schubert/Schroeder)* to move into closed session per ss.19.85 (1)(b)(c)(d)(g) Confer with legal counsel, Personnel Matters, employee disciplinary action – Jim Camp, grievances and Evaluations. Roll Call - All Ayes. Motion passed. 5:50 PM

## **RESUME OPEN SESSION**

*Motion/second (Schubert/Gorr)* to move into open session. Roll Call - All Ayes. Motion passed. 7:15 PM

*Motion/second (Sell/Gorr)* to approve probationary evaluation of Laura Bell and forward to Personnel. All Ayes. Motion carried.

Recommend to Personnel to review Sergeant positions during negotiations.

## **ADJOURN**

*Motion/Second (Schubert/Gorr)* to adjourn. All Ayes. Motion carried. Meeting adjourned 7:20 PM

Respectfully submitted,

Sue Wendt, Secretary