

PROPERTY AND INSURANCE COMMITTEE

March 6, 2007

The meeting of the Property and Insurance Committee was called to order by Chair John Brennan on March 6, 2007 at 4:30 PM in the County Boardroom, Green Lake County, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: John Brennan
Gene Thom
Orrin Helmer
Mike Stoddard

Absent: Gus Mueller

Also Present:
Marge Bostelmann, County Clerk
Dan Sondalle, Assistant Corporation Counsel
Dave Mendleski, Maintenance
Sheriff Mark Podoll

Susan Byrnes, District Court Administrator,
County Board Supervisors: Vern Ammentorp, Gene Schroeder

AGENDA

Motion/second (Stoddard/Thom) to approve the agenda. Motion carried.

PUBLIC COMMENTS None

MINUTES

Motion/second (Helmer/Stoddard) to approve the minutes of February 6, 2007 as presented. Motion carried.

CORRESPONDENCE

Letter from Tom Harnish stating he has received the fully executed Agreement relating to the Landfill Expansion between the Town of Berlin Local Committee and Waste Management of Wisconsin.

Letter from EMC giving recommendations to improve the indoor air quality in the dispatch and jail offices.

APPEARANCES

Mark Podoll stated that he would like to address the Committee next month regarding an vehicle impound area for cars at the Highway grounds. Bostelmann will put this on the agenda next month.

Long Range Plan:

Gene Schleusner, Goldridge Construction, Inc. appeared to discuss the feasibility of the construction of a detention facility alternative lease with purchase option. Schleusner appeared at the last Judicial Law Committee meeting and is happy to be brought back. Jerry Kane from the Goldridge Group,

established in 1988, they are contractors and developers. Len Witke from Mead & Hunt would be the architect and engineer on the project. Ira Cotler of C-3 Corrections who has worked on corrections projects to help counties make decisions on correction projects. A presentation was made on how the County can benefit from this type of project.

Sondalle explained that the County needs to review this process to determine if it is legal to proceed with this concept. The County must have a competitive bidding process for all public work projects. Sondalle will be working with Selsing to research this issue.

Susan Byrnes asked about courts perspective in this issue which was not mentioned. Cotler stated that someone would be brought in to assist in the process of designing courts.

KUNKEL ENGINEERING RE: PROPOSED SEWER REPLACEMENT THROUGH THE FAIRGROUNDS

Basil Orechwa from Kunkel appeared to explain the sewer expansion through the fairgrounds. The city has an easement that goes diagonal through the field. He would like to square up the easement at the time of the sewer upgrade. Orechwa presented a draft easement for review by Corporation Counsel. The contract award date will be in June. He will write in to the contract that the fair is not to be disturbed. Helmer questioned the cost of the easement to the city and the cost to abandon the easement. Discussion was held. This will be on the agenda next month with a resolution.

MARTENSON & EISELE, INC. RE: STREET RIGHT-OF-WAY ACQUISITION AT THE NORTHEAST CORNER OF CTHE AND N. HUNTER ROAD

Dave Carlson of Martenson & Eisele, Inc appeared to explain that the County will not be held responsible for cost incurred for a street right-of-way acquisition in the city of Berlin. The property is owned by St. Michael's Cemetery and will be sold to Wal-Mart who will give the property to the county for the road expansion.

Bostelmann will draft a resolution for the acquisition of the property when the proper paper work is completed.

SALE OF RIGHT-OF-WAY PROPERTY TO TOM MILLS

Tom Mills would like to purchase highway right-of-way that is adjacent to his property. Discussion was held. A survey will be done by Ayres and the property will be sold on bid.

Motion/second(Stoddard/Thom) to ask the Highway department to arrange for Ayres Associates to do a survey on the property. Motion carried.

OPEN BIDS FOR SECURITY BUTTON SYSTEM AT HHS BUILDING

Mendleski presented the following bids:

Black Lion Distributors, LLC of Fort Lauderdale Florida	\$9,312
SecuredTech , of Fort Worth Texas	\$7,980.

Motion/second(Helmer/Stoddard) to accept the bid from Secured Tech Equipment and have them install the 20 main panel control at the Health and Human Service building for \$7,980. Motion carried.

CITY REQUIREMENTS FOR HIGHWAY SHOP LDOORS

Bostelmann explained that Highway personnel are working with the city to determine permit requirements and the costs.

CLEANUP COST FOR COMMUNICATION CENTER

The costs are unknown at this time. This will be placed on the agenda next month.

REPORT ON INDIVIDUAL HEATING ZONES FOR HHS

Mendleski stated that the report has not been completed yet. This will be on the agenda next month for discussion.

PURCHASE REQUESTS

Green Lake county Fair

Sound System	CSN Supply	\$994.00
	B&H	\$899.99 – recommended

Highway

2-3 yard dump body with tool pack & hydraulics	Monroe Truck	\$14,620 – recommended
	Casper’s Truck	\$16,309

2008 Ford Super Duty 1 ¼ ton Crew Cab delivery	State bid-Ewald	\$33,409 plus \$63
--	-----------------	--------------------

2008 Ford Super Duty ¾ ton Crew Cab delivery	State bid-Ewald	\$21,404 plus \$63
--	-----------------	--------------------

Canon ImageRunner copier	State bid-	\$6,760 – recommended
	Rhyme Business	\$9,780
	Office Tech	\$8,981.44

Motion/second(Thom/Helmer) to approve the purchases requests as approved and recommended by the Governing Committee. Motion carried.

USE OF COUNTY PROPERTY

Green lake Chamber of Commerce is requesting the use of County Property:

1. Saturday, June 16th Summer Solstice to use the Courthouse Lawn from 3 pm to midnight.
2. Wednesday, July 4th to use the Fairgrounds for the parade line-up.
3. Saturday and Sunday, September 29th & 30th Golden Days Harvest Fest to use the fairgrounds and sheds for the parade line-up and car show and the Courthouse lawn for the craft show and information booth.

The Green Lake County 4-H:

request to use the Horse Arena on April 28th for a 4-H horse project.

The Demonstration room and Fairgrounds for dog obedience class from April 17 to August 3.

Motion/second(Helmer/Stoddard) to approve the request with Bostelmann sending the request to the Highway Committee for approval. Motion carried.

RESOLUTIONS/ORDINANCES None

VOUCHERS

Vouchers were presented for Maintenance in the amount of \$9,849.13 and for the Purchasing in the amount of \$20,640.22.

Motion/second(Stoddard/Helmer) to approve the Maintenance and Purchasing vouchers as presented. Motion carried.

MAINTENANCE REPORT

Electrical Upgrade: The electrical upgrade at Highway Shop I has been completed

Staff Shortage: Dennis Rowen has a severe health problem and is out on Family Medical Leave. Paul Wagner's wife had surgery and he is also on Family Medical Leave and working 4 hours/day right now.

Wireless 911 project: Mendleski will be attending a meeting at the Sheriff's Office relating to the wireless 911 system on March 8th.

CLERKS REPORT

Agreement with Hover Shuttle: A letter from John Selsing regarding an agreement with Hover Shuttle which relates to their sign and the county trail was given to the Committee members.

Motion/second(Stoddard/Helmer) to approve the agreement drafted by Selsing. Motion carried.

Account number for HRA expense: Bostelmann asked permission to request an account number from Finance for the cost of the HRA. The expense is similar to the flexible spending account. The Committee gave approval to request the account number.

COMMITTEE DISCUSSION

Next meeting dates: Regular meeting on April 3, 2007 at 4:30 PM

Future Agenda Items: Vehicle Impound area, Highway doors Proposal, Sewer extension through fair grounds, Street right-of-way acquisition, Communication center cost of clean-up, Individual heating zones for HHS building, Goldridge proposal,

ADJOURNMENT

Motion/second(Stoddard/Helmer) to adjourn at 7:45 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk