



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

December 16, 2009

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on Thursday, December 16, 2009, in the Demonstration Room, Courthouse, Green Lake, WI.

Roll Call:

Present Gene Thom, Chairman
Debra Schubert, Vice-Chairman
John Zelenski
Howard Sell

Others Present:

Mark Podoll, Sheriff	Orrin W. Helmer, Co. Brd. Chair
Mark Putzke, Chief Deputy	Winn Collins, District Attorney
Sue Wendt, Secretary	Al Shute, Planning & Zoning Dir.
Lori Evans, Adm. Asst.	Judge McMonigal
Jeff Haase, Asst. Corp. Counsel 4:45PM	Susan Krueger, Clerk of Courts

Thom stated that the requirements of the open meeting law were certified as being met.

AGENDA

Motion/Second (Schubert/Sell) to approve the agenda. All Ayes. Motion carried.

MINUTES

Minutes from November 12, 2009. *Motion/Second (Schubert/Zelenski)* to approve minutes from November 12, 2009. All Ayes. Motion carried.

PUBLIC COMMENTS

None.

APPEARANCES

None.

CORRESPONDENCE

Letter from Sue Krueger, Clerk of Circuit Court, regarding inquiries from two different collection agencies for contracts for collection of past-due debts owed the Clerk of Courts office. She is looking for advice on how to pursue this. After discussion the committee advised to hold off for a year and see how things work out.

Thank you letter from Winn Collins, DA to Sheriff Mark Podoll thanking Detective Chad Holdorf for his investigative work and subsequent follow up work was instrumental in holding a suspect accountable and ensuring a felony conviction against him. A copy of this letter will be placed in Detective Holdorf's employee's file.

FILLING OF VACANT POSITION – JUDICIAL ASSISTANT

Judge McMonigal informed the committee that Tami Eisenga, Judicial Assistant, will be taking over the Register in Probate position as soon as a replacement can be found for a Judicial Assistant. The Judicial Assistant job description has been updated. We need to fill this position as Tami has been working well beyond the call of duty since Lee Huenerberg's death last March. Brenda Sosinski has also contributed her time to help keep up. *Motion/second (Zelenski/Sell)* to approve filling the Judicial Assistant position and the updated job description and forward to Personnel. All Ayes. Motion carried.

DEPARTMENT COMMENTS

Sheriff Podoll reported that they made it through the snow storm without any major incidents. The Radio info structure project will be tested tomorrow. Working on the Communication Council with Bay Com in Neenah. Working on Key control at new building.

Chief Deputy, Putzke reported that the Sheriff's Department received a plaque for their participation in "Over Limit – Under Arrest". Another program they are looking into is "Boose & Belts". There has been 4 – 5 home invasions on rural residences during the day. Working with the DA on the Annual Awards Banquet for Crime Stoppers.

Judge McMonigal would like to remove the \$5 Estate form fee, that is being charged for estate forms that are no longer being provided to attorneys. This has been going on since the 1960's. Now forms can be downloaded from the internet. We will have to research this and find out how it came about.

Judge McMonigal also questioned by whose authority the Bond Forfeiture money went from the general fund to Law Enforcement and the DA?

DA EXPERT WITNESS ACCOUNT

Winn Collins, DA updated the committee on the expert witness account. We made it through the last 11 months, but this last week we had a 3 day trial and are very much in the red. We hope to find other line items to take this out of. Will keep the committee informed.

TRI COUNTY DISTRICT ATTORNEY MOU

Winn Collins, DA reported on the Tri County District Attorney MOU. Mutual Agreement between Waushara, Marquette and Green Lake County DA's so that they will always have someone to cover for each other.

BOND FORFEITURE FOR VINE FUNDING

Winn Collins, DA explained the Vine System, which is the right of crime victims to be more informed and notified when the offender is released from jail. This system is setup by the State, offering \$20,000 for startup, then the County pays for maintenance. The system is compatible with IT department. We would need revenue to pay for this system and would like to use the \$10,000 bond forfeiture from the Clerk of Courts. Licensing will be \$16,000 per year. We are looking into the program and want to know what the committee would like us to do. We have no money in the 2010 budget. *Motion/second (Schubert/Zelenski)* to use \$10,000 bond forfeiture for Vine funding and make sure it goes through IT. All Ayes. Motion carried.

EXPENSE & REVENUE MONTHLY REPORTS

The November monthly expense and revenue reports were reviewed by the Committee.

Motion/second (Sell/Zelenski) to approve the Expense and Revenue reports. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

Committee reviewed the reports. Jail population averaged 50 for last month.

Motion/second (Zelenski/Schubert) to approve the monthly reports as presented. All Ayes. Motion carried.

PURCHASE REQUESTS

None.

RESOLUTIONS/ORDINANCES

None.

NEW BUILDING UPDATE

None.

MONTHLY VOUCHERS

The committee reviewed the monthly claims for payment for Emergency Management. Listing was signed, dated December 16, 2009, in the amount of \$289.30.

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated, December 16, 2009, in the amount of \$2,968.18.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated, December 16, 2009, in the amount of \$3,202.78.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated, December 16, 2009, in the amount of \$4,725.58.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated, December 16, 2009, in the amount of \$856.57.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated, December 16, 2009, in the amount of \$262.65.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated, December 16, 2009, in the amount of \$39,666.25.

Motion/second (Schubert/Zelenski) to approve all the above claims. All Ayes. Motion carried.

FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION

None.

NEXT MEETING DATE

Next regular meeting set for Wednesday, January 13, 2010, 4:30PM in County Board Room. The Committee will sample the Jail food at the February 10, 2009 meeting.

CLOSED SESSION

Motion/second (Schubert/Zelenski) to move into closed session per ss.19.85 (1) (c) Personnel matters, Interviews PT Corrections Officer (d) Crime prevention (g) Confer with legal counsel. Roll Call - 4 Ayes, 0 Nays. Motion passed. 5:20 PM.

RESUME OPEN SESSION

Motion/second (Schubert/Sell) to resume open session. Roll Call 4 Ayes, 0 Nays. Motion passed. 5:45 PM

ANNOUNCE FINDINGS OF CLOSED SESSION

Motion/second (Schubert/Zelenski) to accept the administrations ranking of the candidates for Part-time Corrections Officer and choose from that ranking on the continuing eligibility list to fill their needs. All Ayes. Motion carried

ADJOURN

Motion/Second (Schubert/Sell) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:50 PM.

Respectfully submitted,

Sue Wendt, Secretary