Aging and Disability Resource Center  
Of Green Lake, Marquette, and Waushara Counties  
Coordinating Committee Minutes  
January 8, 2009  
Location: Green Lake County

I. **Call to Order** – Chair Brewer called the meeting to order at 1:00 pm.

II. **Roll Call** –  
**Green Lake:**  
Elden Dallman  
Joanne Guden  
Kathleen Crimmings

**Marquette:**  
Earl Ewert  
Mike Ingram  
Priscilla Starrine  
Donna Hymes  
Shirley Floeter

**Waushara County:**  
Warren Brewer  
Bernadette Krentz  
Bev Walker  
Beverly Monson

Others Present: Veronica Ottow (GL), Debbie Paavola (W), Suzi Giesen (GL), Jeremy Kral (M), Sylvia Phillips (M), Kate Surprise (W) Linda Van Ness (GL), Orrin Helmer (GL), Denise Blackbourn (Care WI), Bryn Ceman (Care WI).

III. **Adoption of the Agenda**  
Motion was made to adopt the agenda by Shirley Floeter, second by Joanne Guden, motion carried.

IV. **Approval of Minutes of the Previous Meeting**  
Motion was made to approve minutes with correction by Joanne Guden, second by Mike Ingram, motion carried.

V. **Public Comment** - none

VI. **Reports**  
A. **ADRC Local Activity**  
Ottow shared the November and December data. For November, 383 were entered into Beacon. In December, 391 contacts were entered. The largest volume of call topics where related to financial assistance, housing and caregiving.

Ottow also shared DBS information. Brenda, DBS for Marquette and Waushara, has 78 open cases. About 20 of them will be closed after she makes contact with them. She is intensely working on 20 cases.
DBS Matt Wecker has about 60 open cases with 15 of them he intensely working on. The State has upgraded the DBS data entry program to a web base program. Both DBS are not unsatisfied with the upgrade because they have not received the proper training for this program. They both will be at a state meeting on Tuesday and hope to receive more information about upcoming training for the new program.

B. Statewide ADRC Activity
Ottow attend the State ADRC meeting December 3. The meeting was in regards to PAC which stands for Pre Admission Consultation. Discussion followed.

C. Marketing/Outreach Update
The first draft of the 2009 Resource Directory is at the Argus. This year the informational inserts will be moved to the front of the directory in hopes that it will bring more attention to them.

Ottow is working with Molly Spaulding, Family Living Agent for UW-Extension, to provided outreach to Employee Assistance Program and larger businesses. The goal is to make business aware of the increase number of family caregivers and the services available to assist family caregivers.

D. Customer Satisfaction Survey
In September, the ADRC had mailed 25 surveys and the return rate on the surveys was 32%. All consumers surveyed were satisfied with the service they received.

Earl shared a story about a relative who recently moved to Wisconsin from Arizona. Earl was able to tell the relative about the services the ADRC offered. The relative was able to contact the ADRC and all issues were resolved.

E. Family Care Updates
The three counties will be done with transitioning current waiver clients as of December 1. The three counties believed they would have they waiting list done before the end of the 24 months.

VII. Old Business
A. Budget
Linda Van Ness presented the 2009 ADRC budget to the group. Discussion followed

VI. New Business
A. Care WI presentation
Denise Blackbourn, Family Care Program Administrator, and Bryn Ceman, Lead Case Manager, discussed Care WI as it relates to the Family Care Program in our tri-county consortium.

B. ADRC New Coordinating Committee Member, Donna Hyames
Welcome Donna, she appointed by the Marquette Human Services to the ADRC Board.
Motion was made to accept Donna Hyames to the ADRC Coordinating Committee by Ingram second by Floeter Motion carried
C. ADRC Coordinating Committee Term/Appointments
Ottow handed out list of current list of members and their appointment dates. Those who were appointed as citizen and consumer representative their terms expire this year. Counties will need to check to see if current representative will be seeking reappointment.

Ottow read Emil Pionke’s letter of resignation from the ADRC Coordinating committee.

Meeting and location schedule:
March 12, 2009, Marquette County at 1:00pm.

Future Agenda Items:

X. Adjournment – Motion to adjourn the meeting made by Joanne Guden, second by Bernadette Krentz, motion carried.

Respectfully Submitted,

Veronica Ottow