

## **FAMILY RESOURCE COUNCIL MEETING MINUTES—December 2 , 2013**

Present were: Kristin Carlson, ASTOP; LeRoy Dissing, DHHS Director; Fern Engel, Community Representative; Anita Genrich, Parent of Consumer; Bonnie Goodnature, CCS consumer; Shelby Jensen, Economic Support Unit Manager; Kendal Kornacki, DHHS Community Response Program; Gretchen Malkowsky, CCS/CST Care Manager; Robyn Morris, Parent; Kathy Munsey, DHHS Health Unit; Gail Olson, Consumer; Renee Peters, DHHS Health Unit – Family Support/Birth-Three Program; Mark Podoll, Sheriff; Philip Robinson, DHHS Director; Sue Sleezer, DHHS Children & Family Services Unit Manager; ; Marian Sommerfeldt, Child Care Community Rep.; Jana Tetzlaff, Clinical Services Unit Manager; Dick Trochinski, County Board/Health & Human Services Board; Jaque Ness, C & FS Student Intern

**Certification of Open Meeting Law:** The requirements of the Open Meeting Law have been met.

**Call to Order:** The meeting was called to order at 11:42 a.m. by Sommerfeldt.

The Pledge of Allegiance was recited.

**Appearances/Introductions:** Introductions of members were made.

Motion/Second (Olson/Munsey) to approve the agenda

Minutes Motion/second (Munsey/Engel) to approve the minutes of the May 6, 2013 meeting

**Correspondence:** None.

### **DISCUSSION ON PROGRAMS/POLICIES:**

**Family Support:** Peters reported regarding the Family Support Program to Committee members. Peters explained what the Family Support Program is to Committee members. Peters reported that so far in 2013, 10 family support plans have been written for amounts ranging from \$998.00 to the maximum of \$3,000.00. Peters reported that there is no waiting list at the present time. There are two families in the process of determining eligibility/providing services.

Each year families that have received funding will receive a letter with application for 2014 funding. Peters reported that each year families need to re-apply for funds. Peters reported that in early 2014, this Committee will vote on approving the 2014 plan. Peters explained that the funding each year is approximately \$20,000 each year and 5% can be carried over. Peters explained the various sources where the referrals are received.

Peters explained various purchases made through the Family Support Program: adaptive stroller; Autism camp; respite; etc.

**Birth-Three:** Peters explained the Birth to 3 Program to Committee members. Peters reported that she has had 45 referrals to date for the Birth to Three Program. Peters reported regarding the system used to report referrals and what action is taken. Peters reported to Committee members that notification as received from the State that Green Lake County meets the requirements and is 100% compliant on the federal indicators.

Peters reported that there will be an on-site audit in June 2014. Preparations are being made for that.

Peters explained the various therapists that are working with Green Lake County to provide therapy to the Birth-Three participants.

Peters read a letter from an individual thanking for services provided to a family that has helped the child develop and flourish.

**Comprehensive Community Services (CCS) Update:** Malkowsky explained the CCS program to Committee members. Malkowsky reported that the individuals being served in the program range from 10-50 years old at the present time. Malkowsky reported that 5 individuals were enrolled in the program in May 2013. At the present time, there are 8 individuals enrolled in the CCS program. Malkowsky reported that the program continues to receive new referrals. Malkowsky reported that there have been team meetings with the Berlin and Markesan School Districts which has helped improved communication/coordination of services.

Malkowsky reported that the audit was done in August and the CCS program has been re-certified. Tetzlaff explained confidentiality to Committee members and the requirements of the auditor for Green Lake County to remain in compliance. Malkowsky requested that Committee members sign a statement of confidentiality for the information shared in the Family Resource Council meetings.

Malkowsky reported that there are two additional providers being contracted with to help provide services to individuals in the CCS program.

Dissing explained that Green Lake County is in the process of applying to be a consortium with 6 or 7 other counties in which additional funding would be provided through the State. The counties in the consortium would receive 100% reimbursement. The target date is July 2014. Dissing reported that the consortium would use the strengths throughout the different counties to help the individuals' specific needs, i.e. someone specializes with youth or elderly.

The Counties to be included in the consortium would be: Juneau, Adams, Marquette, Waushara, Waupaca and Green Lake.

Robinson explained that timeline for implementation and who would be included in such a program. Robinson explained a projection of numbers to be served each year through the county and the consortium.

Robinson expressed the importance of the Committee members understanding the CCS Program. There will be a CCS 101 Training held in January 30, 2014 from 10:00 a.m. – 12:00 p.m. in Montello which Committee members are urged to attend. Committee members will be sent a reminder for this training. Tetzlaff explained what the training will consist of.

Robinson reported that approximately ½ of the counties in the State are in the CCS program. The goal through the Governor is to have CCS programs available in all counties in the State of Wisconsin.

Discussion followed. Questions were raised regarding the screening process and requirements. Malkowsky reported that each year the functional screen needs to be done to determine eligibility each year.

Experiences were related to Committee members. Discussion followed.

**Health Unit: Maternal Child Health Update:** Munsey reported that grant funding is received each year in the amount of approximately \$9,000.00. Munsey explained the State Maternal Child Health program. Munsey reported that the Health Unit continues to educate everyone on the “Life Course Model” and urges counties to utilize this model.

Munsey reported that the Healthy Babies Coalition is made up of staff from Green Lake, Marquette and Waushara counties and does an annual training for providers and community members each spring. The group is already planning the conference for 2014 and it will continue to focus on the topic of infant and child mental health.

Munsey reported that the Health Unit is working with WIC to provide information on the Ages and Stages Questionnaire for parents to use to evaluate their child’s development and it can generate conversation with a child’s doctor if there are delays noted by the parent. Renee Peters also trained local providers on the ASQ as a developmental tool so they are familiar with it if a parent discusses this. We also strongly encourage a “Medical Home” for all children so the provider is familiar with the child and family and the child is seen at regular intervals for well child visits so any issues can be identified early.

Munsey reported that the Department of Health and Human Services staff is working on a new mission and vision statement and we want a “No Wrong Door Policy” which means no matter who the person calls, if we are not the right department or agency, we will help them find the answer they are looking for.

Munsey reported that at the last Family Resource Council meeting, there was discussion regarding the Community Health Improvement Plan. Munsey reported that one of the action teams is the AODA/Mental Health team. This team came up with a brochure which includes area providers of AODA and Mental Health services. (See attached brochure.)

The Maternal Child Health brochure was distributed for Committee review. Discussion followed.

**Resource Sharing: Current Issues:**

**ASTOP:** Kristin Carlson reported that city police departments and the Department of Health and Human Services are in the process of signing MOU’s (Memorandum of Understanding) to get everyone on board with protocol. Carlson reported that the protocol is being revised since DNA can be checked up to 2 weeks after the occurrence. Carlson reported that the Ripon Police Department will be utilizing Green Lake County advocates as part of their response team. Discussion followed.

**Children & Family Services Unit:** Sleezer reported that Children & Family Services Student Interns recently held a diaper drive through the Community Response program.

Sleezer reported regarding the Safe and Stable Families program plan was submitted and it was approved.

Safe and Stable Families funding will provide services in: KISS program; Family Training Program; Flex funding and visitation/supervision for children in foster care.

Sleezer reported that one parenting program has just been completed with the focus on older children and strengthening families.

Sleezer reported regarding a new program called "Raising A Thinking Child".

Sleezer reported regarding OJA (Office of Justice Assistance) grant funding. Sleezer reported regarding a Compass training tool being used for assessment for offenders.

Sleezer reported that in January 2014 Green Lake County will be receiving post reunification funding for kids post foster care. Sleezer reported that through this reunification process, they would receive services for one year and receive \$1,100 per month to help this child remain in the home. Green Lake County applied for 3 slots per year at this point. Sleezer reported that it is a voluntary program for parents who must sign agreement. This program is not court ordered. Sleezer reported that there would be a team working with the family for support so that the child would remain in the familial home. Discussion followed.

Sheriff's Department: Podoll reported that the Department is continuing work on the Recidivism Reduction program within the jail system.

Podoll reported there is a heroin addiction program to help work on reducing this problem.

Podoll reported that the Department is seeking approval from County Property & Insurance for placement of a drug drop box in the lobby of the Green Lake County Government Center lobby. Discussion followed.

Carlson reported that there is a counselor that has starting seeing clients in Berlin in an office at the Berlin Police Department every 3<sup>rd</sup> Thursday of the month. Referrals can be made to the main office for counseling services.

Robinson reported regarding the Interagency meeting to be held on Dec 12, 2013. The topic is opiate addiction and how its manifesting a statewide dilemma. Robinson reported that there will be presentations by various individuals explaining where the presence is and discuss present programs being utilized throughout the County to help in awareness/prevention.

**Future Meeting Date:** The next meeting is scheduled February 3, 2014 at 11:30 a.m. Tentative future dates are: May 5, 2014; September 8, 2014; and December 1, 2014

**Future Agenda Items for Action/Discussion:** Interagency Committee report

Motion/second (Munsey/Tetzlaff) to adjourn meeting. All ayes. Motion carried.

**Adjournment:** The meeting adjourned at 12:58 p.m.