

**COMMISSION ON AGING ADVISORY MINUTES**

March 11, 2009

Present: Joanne Guden, Sandy Cwik, Judy Bender, Naomi Hilger

Others Present: Suzi Giesen, Karen Davis, Darlene Krentz, Karen Neuman

Requirements of Open Meeting Law have been met.

**CALL TO ORDER:**

The meeting was called to order at 10:00 a.m. by Guden at the Markesan Vista Valley Apartments Mealsite, Markesan, WI.

**APPROVAL OF AGENDA:**

After discussion, Cwik made a motion to approve the amended agenda to include Meal Costs. Hilger-second. All ayes. Motion carried.

**ACTION ON MINUTES:**

Cwik made a motion to approve the minutes of the January 14, 2009 meeting. Hilger-second. All ayes. Motion carried.

**APPEARANCES:** Darlene Krentz introduced herself to Committee members stating that she lives in Princeton and is active with the Princeton Senior Center. She is interested on serving as a Committee member for the Commission on Aging Advisory Committee.

Karen Neuman introduced herself stating the she is the Director of the Berlin Senior Center. She will be presenting under "Meal Costs".

**CORRESPONDENCE:** Guden reported that the Tri-County Coalition on Aging Groups District #3 Spring meeting will be held in Montello on April 20, 2009 from 9:00 a.m. - 3:00 p.m. Committee members interested in attending should contact Guden so she can register.

Giesen distributed and explained the Elder Adults-at-Risk 60+ Summary which was submitted to the State as required. (See attached.) Discussion followed. Giesen reported that the Adults-at-Risk 18-59 summary must also be reported. These reports need to be submitted in a timely basis in order to receive funds.

Giesen reported that Gloria Lichtfuss passed her Safe Serve Course required for the position.

**BAY AREA AGENCY ON AGING REPRESENTATIVE REPORTS/GREATER WISCONSIN AGENCY ON AGING RESOURCES, INC.:**

Guden reported to Committee members that everything is on hold in terms of transition. The Executive Board met and dispersed any equipment, etc. to interested counties. The office is closed and the BAAA is in the process of preparing the final audit.

Giesen reported that the Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR) is in the process of recruiting Committee members. Discussion followed.

**HEALTH & HUMAN SERVICES BOARD REPORT:** Guden reported that all clients have been transitioned to Family Care and staff are working on transitioning those on the waiting list. Discussion followed.

Guden reported that the county is creating a GIS map to help in the event of a disaster. All areas where assistance is needed in evacuating, such as elderly, disabled, nursing homes, etc. will be clearly marked. Discussion followed.

The 2008 DHHS budget should be in the black. Discussion followed regarding the 2008/2009 budgets.

**OLD BUSINESS: January and February Program Information:** Giesen distributed and explained the January and February program information to Committee members. (See attached.) Discussion followed.

**Family Care Update:** Family Care discussed above. Additionally, the wait list is being changed from completing in 2 years to 3. Individuals are still being relocated from nursing homes.

Giesen reported that some clients who are choosing not to work with Care Wisconsin are choosing the IRIS program in which they administer their own plans. Discussion followed.

**Meal Costs:** Karen Neuman, Director, Berlin Senior Center, was present to explain her concerns regarding the meal costs. Neuman reported to Committee members that for the last two years, the meal program budget has ended in a deficit. Neuman explained that there were carryover funds that were utilized to cover the costs. Neuman reported that since 2005 the Center has been receiving \$3.65/meal from the County and that the average cost of a meal is \$4.65. Neuman is requesting an increase in reimbursement to \$4.25/meal. Neuman explained that the \$4.25 does not include staff costs as those are covered elsewhere.

Neuman reported that the total number of meals served in 2008 was 13,602.

Neuman explained that things also need to be reviewed on their end such as saving money on supplies, etc. She is working on a smaller level currently, such as reducing the cost of purchase/preparation of potatoes. The head cook is resigning May 15, 2009 and a new cook will be hired. Neuman reported that wages were compared with other local food facilities and the wage will be \$10/hour.

The suggested donation was discussed which is currently at \$3.00/meal. After discussion, it was recommended that the suggested donation be increased from \$3.00/meal to \$3.50 or \$4.00 per meal. After discussion, Hilger recommended that the suggested donation be increased from \$3.00/meal to \$4.00/meal effective April 1, 2009. Bender-second. All ayes. Motion carried.

The recommendation for an increase in meal reimbursement was discussed. It was suggested to Neuman that she explore all ways to be more economical in meal preparation and utilize all options/resources such as U.W. Extension, School to Work Program, volunteers, etc. Options were discussed. Giesen will check with the commodity program to see if it would be a possibility for the Berlin Senior Center to receive commodities. Discussion followed.

After discussion, Bender made a motion to direct the Berlin Senior Center to explore all options/resources to bring costs down with the request to be re-visited at the next meeting. Hilger-second. All ayes.

**Aging Network Changes:** Giesen will be attending a PSA meeting on April 27, 2009.

**NEW BUSINESS:** **ADRC Board Member:** Giesen reported that Joyce Kasierski, Princeton, will be attending the next Committee meeting and is interested in serving on the board.

**NEW COA Member:** Giesen introduced Darlene Krentz to Committee members. She is considering serving on the Commission on Aging Advisory Board and will be recommended to be appointed at the April 21, 2009 County Board meeting. After discussion, Bender made a motion to appoint Darlene Krentz to the Commission on Aging Advisory Board. Hilger-second. All ayes. Motion carried.

#### **COMMITTEE DISCUSSION**

No discussion.

**Future Meeting Date:** The next meeting of the Aging Advisory Committee will be May 13, 2009 at the Berlin Senior Center at 10:00 a.m.

**Future Agenda Items for Action and Discussion:** Meal Costs; Family Care Program Update

Cwik made a motion to adjourn the meeting. Bender-second. All ayes. Motion carried.

The meeting adjourned at 11:20 a.m.